

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, June 10, 2015  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor

**ABSENT:**

**ADMINISTRATION:**

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Fred Wiebe	Manager of Utilities
Carol Gabriel	Manager of Legislative & Support Services

**ALSO PRESENT:**

Deputy Commissioner Marianne RYAN (Commanding Officer of 'K' Division)  
Assistant Deputy Minister (Solicitor General's Office )  
Insp. Glenn DE GOEIJ ('K' Division Corporate and Client Services)  
Supt. Lyle GELINAS (Assistant District Officer - Western Alberta District)  
C/Supt Brenda LUCKI (District Officer - Western Alberta District)  
Gloria OHRT - Executive Director (Solicitor General's Office)  
S/Sgt. Jeff SIMPSON (Detachment Commander - Fort Vermilion Detachment)  
Larry Butz, Senior Auditor (Assessment Services – Municipal Affairs)  
Rory Badger, Auditor (Assessment Services – Municipal Affairs)  
Verle Blazek, Auditor (Assessment Services – Municipal Affairs)  
Randy Affolder, Municipal Assessor (Alliance Assessment)

\_\_\_\_\_  
\_\_\_\_\_

Members of the public.  
Member of the media.

Minutes of the Regular Council meeting for Mackenzie County held on June 10, 2015 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 15-06-409 MOVED** by Deputy Reeve Sarapuk

That the agenda be approved with the following additions/deletions:

- 16. a) Notice of Motion – RV Park Road Offsite Levy Bylaw
- 13. g) Engineers
- 14. b) Alberta Rural Development Network

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES: 3. a) Minutes of the May 27, 2015 Regular Council Meeting**

**MOTION 15-06-410 MOVED** by Councillor Wardley

That the minutes of the May 27, 2015 Regular Council meeting be approved as presented.

**CARRIED**

**GENERAL REPORTS: 5. a) CAO Report**

**MOTION 15-06-411 MOVED** by Councillor Jorgensen

That Mackenzie County participates with the First Nations and North Peace Tribal Council in the regional connectivity initiative and that the Reeve and Deputy Reeve or designate be authorized to attend meetings.

**CARRIED**

**MOTION 15-06-412 MOVED** by Councillor Wardley  
Requires 2/3

\_\_\_\_\_  
\_\_\_\_\_

That the remaining funding for the first half of the 2015 operational year be released to the Fort Vermilion Recreation Board and that the subsequent payments be issued as per regularly scheduled payments.

**CARRIED**

**MOTION 15-06-413**      **MOVED** by Councillor Paul

That a letter be sent to Alberta Transportation requesting that the road ban on Highway 88 be lifted.

**CARRIED**

**MOTION 15-06-414**      **MOVED** by Councillor Jorgensen

That the CAO report for May 2015 be received for information.

**CARRIED**

**5. b) Municipal Planning Commission Meeting Minutes**

**MOTION 15-06-415**      **MOVED** by Councillor Wardley

That the Municipal Planning Commission meeting minutes of May 7, 2015 be received for information.

**CARRIED**

**5. c) Community Services Committee Meeting Minutes**

**MOTION 15-06-416**      **MOVED** by Councillor Braun

That the Community Services Committee meeting minutes of May 8 & May 11, 2015 be received for information.

**CARRIED**

**5. d) Public Works Committee Meeting Minutes**

**MOTION 15-06-417**      **MOVED** by Councillor Knelsen

That the Public Works Committee meeting minutes of March 30, 2015 be received for information.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**5. e) Tompkins Crossing Committee Meeting Minutes**

**MOTION 15-06-418**

**MOVED** by Councillor Driedger

That the Tompkins Crossing Committee meeting minutes of March 3, 2015 be received for information.

**CARRIED**

**TENDERS:**

**6. c) Request for Proposal – Fire Truck Tanker**

**MOTION 15-06-419**

**MOVED** by Councillor Wardley

That Administration be authorized to negotiate with First Truck Centre and Eastway 911 for the best purchase price, and proceed with the purchase of the Fire Truck Tanker while staying within budget.

**CARRIED**

**COMMUNITY  
SERVICES:**

**8. a) Policy PW018 – Hiring of Private Equipment**

**MOTION 15-06-420**

**MOVED** by Councillor Bateman

That Policy PW018 Hiring of Private Equipment be approved as AMENDED.

**CARRIED**

**DELEGATIONS:**

**4. a) RCMP**

Presentation regarding RCMP services by Gloria OHRT - Executive Director (Solicitor General's Office) and Insp. Glenn DE GOEIJ ('K' Division Corporate and Client Services)

Reeve Neufeld recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:59 p.m.

**PUBLIC HEARINGS:**

**7. a) Bylaw 994-15 Land Use Bylaw Amendment to Add Township Road 1062 (88 Connector) Setback Requirements to General Regulations**

Reeve Neufeld and Councillor Driedger declared themselves in conflict and left the meeting at 1:00 p.m.

\_\_\_\_\_  
\_\_\_\_\_

Reeve Neufeld turned over the chair to Deputy Reeve Sarapuk.

Deputy Reeve Sarapuk called the public hearing for Bylaw 994-15 to order at 1:00 p.m.

Deputy Reeve Sarapuk asked if the public hearing for proposed Bylaw 994-15 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Deputy Reeve Sarapuk asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on May 8, 2015

Deputy Reeve Sarapuk asked if Council has any questions of the proposed Land Use Bylaw Amendment. The following questions were asked:

- How recent are the aerals? 2012. The Bylaw many only affect two current landowners.
- Will they have to move houses in the future? Not sure. Letters were sent to all affected landowners including a copy of all maps.
- Byron Peters noted that all Development Permits since 2012 were set back further than the minimum requirement.
- How is this different than the Area Structure Plan (ASP) that was proposed for the Highway 88 Connector? The setbacks in the ASP are only one component of many, the ASP also included restrictions, etc. The setbacks are just to protect the corridor itself.
- Have you noticed any industrial/commercial interest along the Connector? No.

Deputy Reeve Sarapuk asked if any submissions were received in regards to proposed Bylaw 994-15. No submissions were received.

Deputy Reeve Sarapuk asked if there was anyone present who would like to speak in regards to the proposed Bylaw 994-15. There was no one present to speak to the proposed Bylaw.

Deputy Reeve Sarapuk closed the public hearing for Bylaw 994-15 at 1:06 p.m.

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 15-06-421      MOVED** by Councillor Wardley

That second reading be given to Bylaw 994-15 being a Land Use Bylaw Amendment to Add Township Road 1062 (88 Connector) Setback Requirements to General Regulations (Section 7.49).

**CARRIED**

**MOTION 15-06-422      MOVED** by Councillor Knelsen

That third reading be given to Bylaw 994-15 being a Land Use Bylaw Amendment to Add Township Road 1062 (88 Connector) Setback Requirements to General Regulations (Section 7.49).

**CARRIED**

Reeve Neufeld and Councillor Driedger rejoined the meeting at 1:07 p.m.

Reeve Neufeld resumed the Chair.

**PUBLIC HEARINGS:      7. b)    Bylaw 996-15 Land Use Bylaw Amendment to amend the Hutch Lake Recreation “HLR” zoning into Country Recreational “CR”**

Reeve Neufeld called the public hearing for Bylaw 996-15 to order at 1:07 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 996-15 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on May 8, 2015

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. The following questions were asked:

- What does the 25% maximum lot coverage mean? The Land Use Bylaw defines it as “LOT COVERAGE” means the percentage of a LOT area that is covered by all buildings on the same LOT; excluding the area covered by

\_\_\_\_\_  
\_\_\_\_\_

- balconies, canopies, DECKs and the like.
- How does that cover the remaining trees? Conditions state that:
    - Each LOT shall be landscaped as required by the Development Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes. Approval shall be required by the Development Authority prior to the removal of trees and/or vegetation from any LOT.
  - Any tree removal requires County approval, this was an original requirement and no change has been made in this area.
  - Who determines the lot size? The County was the developer and determined the lot size.
  - The lots are all sold? Yes
  - The rest of the lakes are protected until rezoned? Yes. This Bylaw just allows the possibility.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 996-15. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 996-15. There was no one present to speak to the proposed Bylaw.

Reeve Neufeld closed the public hearing for Bylaw 996-15 at 1:15 p.m.

**MOTION 15-06-423**

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 996-15 being a Land Use Bylaw Amendment to Amend Hutch Lake Recreation "HLR" zoning into Country Recreational "CR" (Section 8.16).

**CARRIED**

**MOTION 15-06-424**

**MOVED** by Councillor Paul

That third reading be given to Bylaw 996-15 being a Land Use Bylaw Amendment to Amend Hutch Lake Recreation "HLR" zoning into Country Recreational "CR" (Section 8.16).

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**TENDERS: 6. b) North La Crete Road and West Blumenort Road Reconstruction**

**MOTION 15-06-425** **MOVED** by Councillor Driedger

That the North La Crete Road and West Blumenort Road Reconstruction Tenders be opened.

**CARRIED**

Tenders Received

	North La Crete	West Blumenort
Wiens Enterprise	\$126,675.00	\$77,738.00
Northern Road Builders	\$148,782.00	\$97,109.50

**MOTION 15-06-426** **MOVED** by Councillor Wardley

That the North La Crete Road and West Blumenort Road Reconstruction Tender be forwarded to the Public Works Committee for review and recommendation to Council for award.

**CARRIED**

**TENDERS: 6. a) Request for Quote – Cracksealing 2015**

**MOTION 15-06-427** **MOVED** by Deputy Reeve Sarapuk

That the proposals for the Cracksealing 2015 be opened.

**CARRIED**

Proposals Received

Federal Joint Sealing	\$105,250.00 (without GST)
Jake Reimer and A & L Maintenance	\$ 86,690.00 (without GST)

**MOTION 15-06-428** **MOVED** by Councillor Braun

That the 2015 Cracksealing contract be awarded to the lowest qualified bidder with funding coming from the existing operational funding.

\_\_\_\_\_  
\_\_\_\_\_



**CARRIED**

**8. b) Policy PW032 Road Fencing**

**MOTION 15-06-429**

**MOVED** by Councillor Braun

That Policy PW032 Road Fencing be amended as presented.

**CARRIED**

**8. c) Aerial Ladder Truck Cost Share with Town of High Level**

**MOTION 15-06-430**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That Mackenzie County support the Town of High Level purchase of an Aerial Ladder Truck and that \$30,000 be reallocated from the High Level Aerial Truck project to Grants to Local Governments (Town of High Level Aerial Ladder Truck).

**CARRIED**

**MOTION 15-06-431**

Requires 2/3

**MOVED** by Councillor Wardley

That a letter be sent to the Town of High Level advising of our interest in their used aerial truck for \$1.00.

**CARRIED**

**ENVIRONMENTAL  
SERVICES**

**9. a) None**

**OPERATIONS:**

**10. a) Waste Transfer Station Caretaking and Hauling and Collection Contracts Update**

**MOTION 15-06-432**

**MOVED** by Councillor Wardley

That Mackenzie County inform the Mackenzie Regional Waste Management Commission that the County is not interested in transferring responsibility or operations of our waste hauling or transfer stations to Mackenzie Regional Waste Management Commission.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

Reeve Neufeld recessed the meeting at 1:59 p.m. and reconvened the meeting at 2:08 p.m.

**4. b) Rory Badger, Assessment Auditor – Alberta Municipal Affairs**

Presentation of the Detailed Assessment Audit Report for the assessment roll year 2014 prepared by Alberta Municipal Affairs.

Reeve Neufeld recessed the meeting at 3:30 p.m. and reconvened the meeting at 3:36 p.m.

**4. c) Northern Lights Recreation Centre – Recreation Coordinator Funding Proposal**

Report by Sharon Wurtz, Health Promotion Facilitator (Alberta Health Services), John Acreman, Recreation Coordinator, and Philip Doerksen, Northern Lights Recreation Centre Manager on the Recreation Coordinator position.

**MOTION 15-06-433**  
Requires 2/3

**MOVED** by Councillor Braun

That the budget be amended to include an additional \$12,000 for the Northern Lights Recreation Centre Recreation Coordinator position with funding coming from the General Operating Reserve.

**CARRIED**

Reeve Neufeld recessed the meeting at 4:00 p.m. and reconvened the meeting at 4:06 p.m.

**13. b) Petition – No Calcium For Dust Control**

**MOTION 15-06-434**

**MOVED** by Councillor Driedger

That the “No Calcium for Dust Control” petition be received for information and that administration research alternatives to calcium for next year.

**CARRIED**

**4. d) Canada 150 Community Infrastructure Program**

Presentation by La Crete Recreation Society and Fort Vermilion Recreation Board regarding projects for consideration under the

\_\_\_\_\_  
\_\_\_\_\_

Canada 150 Community Infrastructure Program.

**MOTION 15-06-435**      **MOVED** by Councillor Bateman

That a letter of support be provided to the La Crete Recreation Society for the Ice Plant Chiller Upgrade in the amount of \$313,500 and the Fort Vermilion Recreation Board for the Ice Plant Upgrade in the amount of \$820,000 under the Canada 150 Community Infrastructure Program with \$400,000 coming from the Grants to Other Organizations Reserve and the remaining amount of \$173,500 coming from the General Capital Reserve, subject to grant approval.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Policy DEV008 – General Municipal Improvement Standards**

**MOTION 15-06-436**      **MOVED** by Councillor Bateman

That Policy DEV008 – General Municipal Improvement Standards be adopted as presented.

**CARRIED**

**11. b) Commercial Subdivision Road Improvements**

**MOTION 15-06-437**      **MOVED** by Councillor Wardley

That the commercial subdivision road improvements be received for information.

**CARRIED**

**11. c) General Municipal Infrastructure Standards - Commercial Crossings**

**MOTION 15-06-438**      **MOVED** by Councillor Bateman

That the asphalt driveways along 100<sup>th</sup> street in the Hamlet of La Crete require a smooth transition from the driveway to the sidewalk and that gravel driveways require a cement sidewalk through the driveway.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**FINANCE:**

**12. a) Bylaw 989-15 – Local Improvement Curb, Gutter and Sidewalk on 99<sup>th</sup> Avenue and 102<sup>nd</sup> Street (Hamlet of La Crete)**

**MOTION 15-06-439**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 989-15, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of Curb, Gutter and Sidewalk on 99<sup>th</sup> Avenue and 102<sup>nd</sup> Street in the Hamlet of La Crete.

**CARRIED**

**MOTION 15-06-440**  
Requires 2/3

**MOVED** by Councillor Braun

That third reading be given to Bylaw 989-15, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for construction of Curb, Gutter and Sidewalk on 99<sup>th</sup> Avenue and 102<sup>nd</sup> Street in the Hamlet of La Crete.

**CARRIED**

**12. b) Request to Waive Penalties – Tax Roll 083850**

**MOTION 15-06-441**

**MOVED** by Councillor Wardley

That the request to waive penalties for Tax Roll 083850 be approved.

**CARRIED**

**12. c) Financial Reports – January 1 to April 30, 2015**

**MOTION 15-06-442**

**MOVED** by Councillor Braun

That the financial reports for the period, January 1 – April 30, 2015, be accepted for information.

**CARRIED**

**ADMINISTRATION:**

**13. a) 2015 Property Tax Bylaw and Assessment**

**MOTION 15-06-443**

**MOVED** by Councillor Wardley

That the 2015 Property Tax Bylaw and Assessment be TABLED to the next meeting.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**13. e) La Crete Municipal Nursing Association – Request for Partial Closure of 105<sup>th</sup> Street in the Hamlet of La Crete**

**MOTION 15-06-444**      **MOVED** by Councillor Braun

That the La Crete Municipal Nursing Association request for partial closure of 105<sup>th</sup> Street in the Hamlet of La Crete be referred to the Public Works Committee.

**CARRIED**

**13. f) Blue Hills Post Office**

**MOTION 15-06-445**      **MOVED** by Councillor Knelsen

That a letter of support be sent on behalf of the Blue Hills General Store to obtain postal delivery services.

**CARRIED**

**13. c) La Crete Recreational Society Request**

**13. d) Canada 150 Community Infrastructure Program**

**13. g) Engineers (ADDITION)**

**INFORMATION/  
CORRESPONDENCE:**      **14. a) Information/Correspondence**

**IN-CAMERA  
SESSION:**      **15. a) Legal – Semi Annual Legal File Update**

**15. b) Labour – Council Self-Evaluation**

**NOTICE OF MOTION:**      **16. a) RV Park Road Offsite Levy Bylaw**

**MOTION 15-06-446**      **MOVED** by Councillor Wardley

That the following items be TABLED to the next Council meeting.

13. c) La Crete Recreational Society Request

13. g) Engineers

14. b) Alberta Rural Development Network

\_\_\_\_\_  
\_\_\_\_\_

- 15. a) Legal – Semi Annual Legal File Update
- 15. b) Labour – Council Self-Evaluation
- 16. a) RV Park Road Offsite Levy Bylaw

**CARRIED**

**NEXT MEETING**

**DATES:**

- 17. a) Regular Council Meeting  
Monday, June 22, 2015  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

- 18. a) **Adjournment**

**MOTION 15-06-447**

**MOVED** by Councillor Driedger

That the council meeting be adjourned at 5:19 p.m.

**CARRIED**

These minutes were approved by Council on June 22, 2015.

(original signed)

\_\_\_\_\_  
Bill Neufeld  
Reeve

(original signed)

\_\_\_\_\_  
Joulia Whittleton  
Chief Administrative Officer

\_\_\_\_\_  
\_\_\_\_\_